**IASWG Board Meeting**

**May 2, 2021**

PRESENT: Barb Muskat, Joyce Webster, Ginnette Berteau, Donna Guy, Emily Santonocito, Reineth Prinsloo, Nancy-Angel Doetzel, Mark Doel, Kristina Lind, Michael Wagner, Lorrie Gardella, Mark Smith, Mamadou Seck, Namoonga Chilwalo, Linda Ducca, Mark Macgowan, Andy Malekoff, Stephanie Baird, Alexis Howard, Sari Skolnik, Stephanie Baird, Sera Godfrey-Kaplan, Adina Muskat, Helene Filion Onserud, Kyle McGee, Ann Bergart, Carol Cohen, Greg Tully, Hilda Baar, Shirley Simon, John Genke, Charles Garvin, Poppy Masinga, Jen Currin-McCullough NOT PRESENT: Sam Benbow, Maria Gandarilla Ocampo, Neil Hall, Rhonda Hudson, Roseprimevere Jacques, Anne Jones, Gloria Kirwin, Werner Lieblang, John Lukach, Donna Mclaughlin, Kristen Perron, Roshini Pillay, Padraic Stanley, Jorune Rimkiene

Barb Muskat called the meeting to order at 10:05am ET.

* Brief state of the organization
  + Barb reported that all board committees have been very active since the last board meeting, symposium planning is well underway, there are new member meetings every month, and chapter activities have been ongoing and innovative
* Treasurer’s Report
  + Donna Mclaughlin was unable to attend so Barb reported on updated budget items - <https://docs.google.com/spreadsheets/d/1BXfbDAxZjCNpdhh0Kfcm8xY-McdXxHm69HXYD8M92SM/edit#gid=1575671781>
  + Barb noted the board needs to maintain focus on remaining solvent and can do so by recruiting new and renewing members, as well as recruiting registrants for the upcoming symposium; Membership income is somewhat lower than expected; Symposium registration is currently underway; fees are lower than typical in person event and are also adjusted based on where a registrant lives.
  + **TO DO -** ***Board members/chapter chairs should actively encourage membership renewals, new memberships, and symposium registrations.***
  + Emily has continued to work to reduce overages in administrative expenses.
  + Board insurance has been secured; the cost was higher than expected due to addition of coverage for cyber security.
  + Automatic chapter support payments were not made in 2020; if chapters need financial support, they can reach out for special projects funds ($2500 available in 2021).
  + The Budget & Finance and Executive Committees made a joint motion to change Emily’s title to Director of Operations and increase her monthly salary from $1500 to $1750, as well as give her the secondary title of Symposium Coordinator and increase her symposium salary from $7,000 to $15,000. Joyce Webster seconded. The consensus from the Board was that IASWG is lucky to have Emily and that she is highly competent, responsive, organized, and a gift to the organization. The motion passed with all members voting in favor.

* 2021 Symposium Updates:
  + Emily presented schedule of events and rationale based on international attendance - <https://www.iaswg.org/2021schedule>
  + The symposium will offer a robust schedule with 120 presentations and several pre-symposium institutes, offering up to 28 CE hours
  + Registration rates are offered in 5 zones based on geographic location; very reasonable - <https://www.iaswg.org/2021rates>
  + ***TO DO: Board members should register to the symposium, encourage others to register, and consider donating to the scholarship fund. Brainstorm ideas for IASWG Honoree; contact Barb with suggestions.***
  + Barb presented the three proposed plenaries for a vote, Mark Smith seconded, all voted in favor - <https://www.iaswg.org/2021presentations>
  + Mark Macgowan and Lorrie Gardella noted there will be special sessions about updating the Standards to address virtual group work and encouraged broad attendance; when completed, these will be translated into French, Spanish, and German. Andy noted he was open to publishing a special issue with with the updated standards and related articles.
  + Ginette Berteau and Helene Onserud reported on updates for translation plans for the symposium. The Language and Access committee is at the stage of organizing interpretation. They hope to offer the maximum interpretation in concordance with the budget allocated. The group is sourcing live translators, student translators, and exploring AI translation (i.e. Wordly). This is an enormous amount of work with no perfect solution.
* Journal Updates –
  + - Andy Malekoff reported a special series of narrative articles was just published on group work and the pandemic, most entries were from India; special issue in group work and psychodrama also being published
* Committee updates
  + International Issues
    - Mark Doel and Lorrie Gardella reported the committee is between work phases, having issued the International Impact Form and finalized stratified membership rates based on geographic and economic areas.
    - ***TO DO: Committee chairs please begin (or continue) using the International Impact Form.*** [***https://www.iaswg.org/international-impact-form***](https://www.iaswg.org/international-impact-form)
  + Language & Access
    - See notes above re: translation for symposium
    - Full committee report available here - <https://docs.google.com/document/d/1hRlSu_922r1lXAOAs40n9sorr-ym17ge/edit>
    - ***TO DO:* *When communicating with other members and needing to translate, please no longer use Google Translate. Instead, please use translator Deepl.com. It is free and it is more accurate than Google translate.***
  + Membership
    - Sam Benbow was not present, so Barb reported on his behalf. We currently have 502 members representing 22 countries.
    - Monthly new membership meetings are underway and have been very well-received
    - Special membership meetings will take place at the symposium.
    - Brief discussion about advantages of membership and how to use the website to market member-only activities.
  + Nominations/Elections
    - The committee is putting forth the slate of Barb Muskat (President), Ginette Berteau (VP) and Reineth Prinsloo (VP) for re-election for another three-year term
    - Full committee report available here - <https://docs.google.com/document/d/1Bi87IolJ9CoSOhRaLrG603UVORFbRHji/edit>
    - ***TO DO: Consider who may be interested and well-positioned to join the Board as an at-large member (3 vacancies this year). Interested members should submit their information by July 1 using this link -*** <https://docs.google.com/forms/d/1Gv352M_qWnPlF4i4tSS8UGWt_pDoEquUWJCqZwe3DHA/edit>
    - Barb noted the need for chairs of Marketing committee, Symposium Planning committee, and potentially a Treasurer; she noted that we should always be aware of our leadership needs and skills when thinking of Board nominations (i.e. fundraising skills, marketing knowledge, etc).
  + Chapter Development
    - Shirley Simon reported the committee has been meeting bi-monthly to offer support and resources to one another; other topics have included: sharing of chapter events, how to recruit and retain members, encouraging symposium registrations, and seeking chapter members for board positions. Several chapters have also been hosting online events that have been open to the entire IAWSG membership, which is an exciting development,
    - There are a few chapters which need to be evaluated to determine their ongoing viability.
  + Commission / SPARC
    - Carol Cohen offered this full report - <https://docs.google.com/presentation/d/1f0Xh5bVOek73ftxxrD68mChLCYDrfQ9O/edit#slide=id.p1>
    - Next SPARC application deadline is 5/14/21
  + Practice – Mark Smith and Charles Garvin noted the committee’s work has focused on planning the symposium Standards sessions (see above)
  + “Money” committee – no report, committee work has been limited
  + Ad Hoc Committee on Certification
    - Michael offered this report of the group’s work - <https://docs.google.com/document/d/1qYK9fUNzhgW-HxZdsjaoIr4TJoOVKWou/edit>
    - Within the above linked report, the ad hoc committee recommended, instead of IASWG beginning its own group work certification program, that it be used as a reviewing body to offer endorsements to outside programming that is already in existence.
    - With that report, Michael moved to disband the ad-hoc committee on certification. Helene seconded and all voted in favor.

Respectfully Submitted,

Joyce Webster

IASWG Secretary